

STANDING RULES

NASHVILLE CHAPTER #16

Standing Rule #1

The Chapter shall adopt Standing Rules stating its dues, fees and charges, meeting date, and method of voting for officers, propositions and declaring whether the Chapter will elect Officers to the positions of Corresponding Secretary and President-Elect, and such other rules as are not in conflict with the Charter of the National Association of Women in Construction; the Chapter's Corporate Charter; or the Bylaws, the Standing Rules or official policies of the National Association of Women in Construction. Revisions and amendments to Standing Rules 1-6 can only be changed by the National Board of Directors. (12/17)

Standing Rule #2

Standing Rules will be reviewed for compliance annually by the Chapter Board of Directors. In the event the Chapter Board of Directors recommends any changes, they will immediately submit the Standing Rules to the National Bylaws Chair for review. When there are no changes, the Chapter Standing Rules will be submitted to the National Bylaws Chair for review biennially no later than November 30th. Chapters in Regions where the Director is elected in odd-numbered years will submit their Standing Rules for review in odd-numbered years; Chapters in Regions where the Director is elected in even-numbered years will submit their Standing rules for review in even-numbered years. (03/17) (For purposes of Standing Rule #2, Odd Regions will be Pacific Northwest, South Atlantic, South Central and Southeast; Even Regions will be Midwest, North Central, Northeast and Pacific Southwest)

Standing Rule #3

All Revisions and Amendments to the Chapter's Standing Rules are to be submitted to the National Bylaws Chair for approval 30 days prior to circulation. Amendment of Chapter Standing Rules requires 30 days notice to the chapter members and two-thirds (2/3) vote of the Chapter Board of Directors, except as superseded by state law. (9/11)

Standing Rule #4

Any member accepting Chapter funds to attend any Association function shall prepare a report to be either published or distributed within forty-five days following the event. The report shall be attached to appropriate chapter minutes.

Standing Rule #5

Where a chapter believes that extending reduced rate membership for multiple Corporate Members would expand awareness of NAWIC's professional development opportunities and encourage the advancement of women within these businesses, the Chapter may extend discounted memberships to accomplish the goal (02/09)

Standing Rule #6

The Chapters shall adopt the Sarbanes-Oxley policies approved by the NAWIC Board of Directors annually and duly-noted in the Minutes. The policies will be reviewed annually with individual Code of Ethics and Conflict of Interest being reviewed by each Chapter Board Member at the first fiscal Chapter Board meeting. (12/17)

Standing Rule #7

Change to the Standard Bylaws for Affiliated Chapters – Article V – Section 3; to conform to Tennessee State Laws, it will read as follows: Any Officer or Board Member may be removed from office by a two-

thirds (2/3) ballot vote of the majority of members present at a special meeting called for this purpose.

Standing Rule #8

Annual chapter dues are payable according to the following schedule:

Active	\$85
Corporate	\$135
Student	\$25
Associate	\$85
Retired	\$15

Standing Rule #9

Regular monthly business meetings will be held on the Second Thursday of each month.

Standing Rule #10

The chapter will vote for officers by voting at regular business meetings.

Standing Rule #11

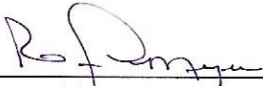
The Chapter may elect an officer to the position of President-Elect or Corresponding Secretary.

Standing Rule #12

The Chapter shall elect one Director per 10 members, having a minimum of 2, per the NAWIC Chapter Bylaws. There shall be no more than 4 Director's. Census shall be determined as of the date of nomination.

Standing Rule #13

The Chapter will be responsible every year in the filing of the Tennessee Corporation Annual Report Form on or before January first of each year to keep their status with the State of Tennessee as a non-profit corporation.

Approved: 
Robin Fulton-Myer
NAWIC Bylaws Chair
2019-2020

Date: 12.02.19

Approved: 
Nichole Jenkins
NAWIC Nashville Chapter President
2017-2020

Date: 12/4/2019

Chapter Bylaws are to be circulated to membership for 30 days prior to finalizing any changes